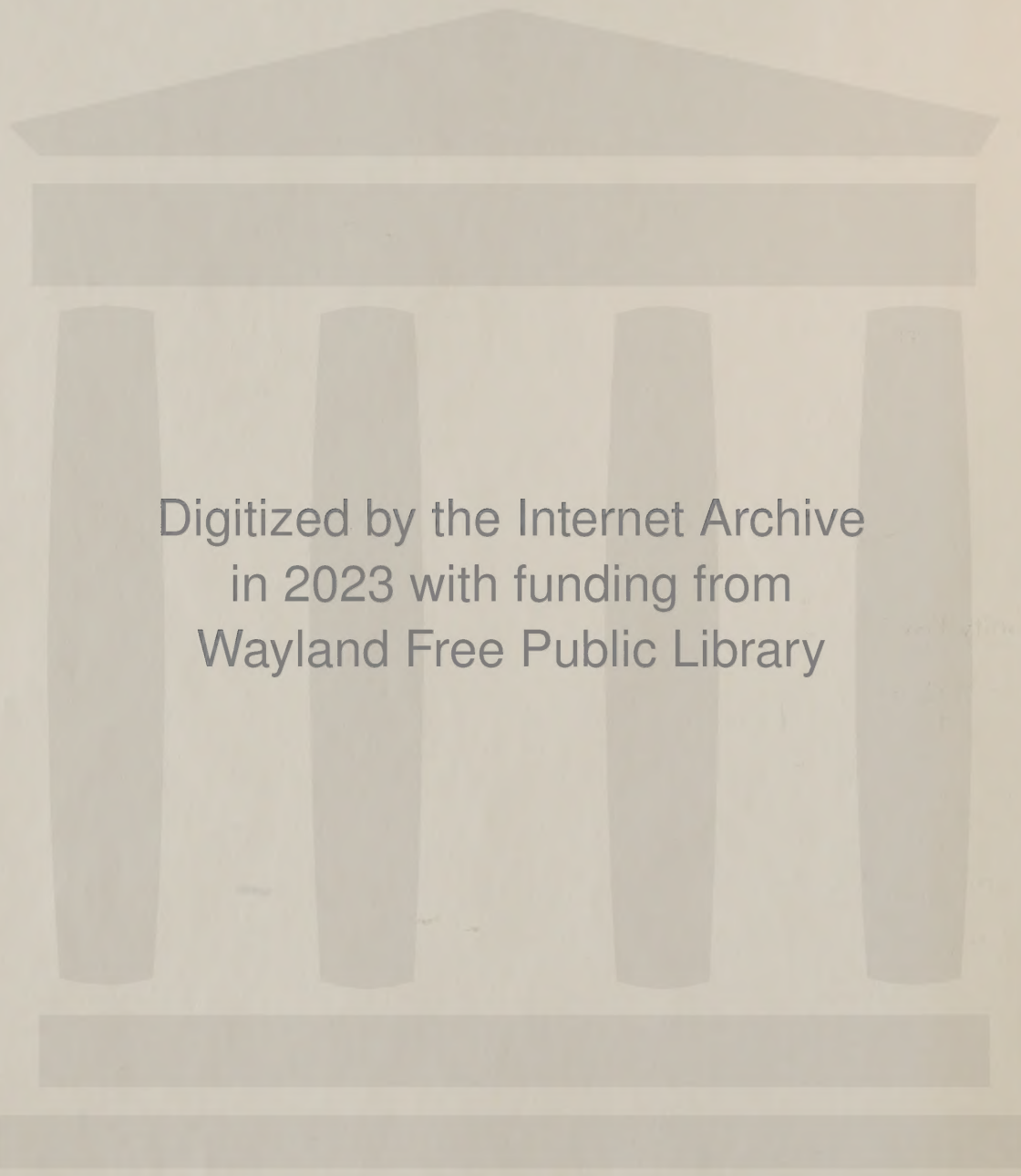


LIBRARY Wayland Free Public LibraryDATE: 10/3/77

Page 1.

DATA SHEETS FOR PUBLIC LIBRARY STUDY
(To Be Completed by Head Librarian)Date Completed: 10/6/77Official Name of Library: Wayland Free Public LibrarySt. Address of Main Library: 5 Concord Rd. Phone with Area Code: 617-358-2311City, State and Zip Code: Wayland, Mass. 01778Name of Head Librarian: Louise BrownOfficial Title of Head Librarian: DirectorHome Address of Head Librarian: 30 Campbell Rd., Wayland, Mass.Home Telephone of Head Librarian: 358-4220Years Head Librarian has been in Position: one yearName and Address of Previous Head Librarian: Marcia Lowell c/o Oregon State LibraryName and Address of State Public Library Advisor: Position vacant - Director of Bureau of Library Extension, 648 Beacon St., BostonLibrary Board Members: Appointed if vacancy occurs before term ends Elected x Term 2 yrs.

Name	Bd. Position	Vocation	Address	Office Phone
George Keller	Chairman	Lawyer	10 Bald Rock Rd., Wayland	1-421-6200
Betty Sweitzer	member	Homemaker	34 Standish Rd., Wayland	358-4303
Ronnie Swain	Vice-chr.	Homemaker/teacher	59 Draper Rd., Wayland	358-7947
Joan Blair	member	N.E. Region manager CLSI	12 Holiday Rd., Wayland	1-965-6310
Bill Maini	member	architect	107 Woodridge Rd., Wayland	1-547-5400
Ginny McCoubrey	Secretary	Librarian	25 Millbrook Rd., Wayland	1-326-7500 ext 76



Digitized by the Internet Archive
in 2023 with funding from
Wayland Free Public Library

https://archive.org/details/librarystatistic00unse_2

Town Officials:	Name	Office Address	Vocation	Office Phone
Selectmen:	Marcia P. Crowley, chr.	U.Mass. Boston	consultant	542-6500 x264
	L. Thomas Linden		lawyer	757-7781
	Katherine Seiler	87 Lincoln Rd. Wayland	homemaker	358-2166
	Herbert Odell	Lowell	data processing	458-6351 x269
	John B. Wilson	Needham	self-employed	459-4533
Planner:	Hugh Morton, Chr.		lawyer	423-6200
Town Engineer:	Lewis Bowker	Wayland Town Hall	Engineer	358-7701
Attorney:	C. Peter Gossels	84 State St., Boston	Lawyer	742-9310

Community Leaders:

Chamber of Com- merce Secretary	none			
Downtown Assoc. Executive	none			
Person with Knowl- edge about Community Growth	Growth Policy Committee Chr. Robert Mainer	Boston	bank v-p	722-7039

School Library Data

<u>In Town:</u>	<u>No. of Schools</u> <u>Pub. - Paro.</u>	<u>Total Enrollment</u>	<u>No. of Books in School Libraries</u>	<u>No. of School Librarians</u>
Elementary Schools	<u>4</u>	<u>1603</u>	<u>approx 8,000</u>	<u>2</u>
Junior High Schools	<u>1</u>	<u>575</u>	<u>approx 8,000</u>	<u>1</u>
High Schools	<u>1</u>	<u>1170</u>	<u>approx 22,000</u>	<u>1</u>

Colleges in County (or within 50 miles)

<u>Name of College:</u>	<u>Miles from Main Public Library</u>	<u>Name of Librarian</u>	<u>College Enrollment</u>	<u>No. of Books in College Library</u>
1. <u>Regis College</u>	<u>5</u>	<u>Sr Sarah Barrett</u>	<u>730</u>	<u>99,533</u>
2. <u>Framingham State</u>	<u>10</u>	<u>Stanley McDonald</u>	<u>5425</u>	<u>165,249</u>
3. <u>Boston-Cambridge Area schools- many</u>	<u>approx. 15 mi.</u>	<u>varies</u>	<u>varies</u>	<u>varies</u>
4. _____	_____	_____	_____	_____

Use the number identifications of above colleges to answer the following:

If the answer is "yes," write in numbers. If "No," omit numbers.

Is interlibrary loan service freely available to Public Library? Not usually unless special request

Does college library give telephone reference service to librarians in the community? Not usually
to adults? same; to high school students? same.

Do community's librarians have reference access to College Library? not usually; community's
adults? no; community's high school students? no.

Does college library lend books to adults of the community? no; to high school
students? no.

LIBRARY: Wayland Free Public LibraryDATE: 10/3/77

Page 4.

Public Library Buildings (Give official name of each)

<u>Name</u>	<u>Address</u>	<u>Year Opened</u>	<u>Gross Sq.Ft.</u>	<u>Site Dimensions Front x Side</u>
<u>Main Library</u>	<u>5 Concord Rd., Wayland</u>	<u>1899</u>	<u>6800</u>	<u> </u>
<u>Cochituate Branch Library</u>	<u>14 E. Plain, Wayland</u>	<u>1953</u>	<u>1100</u>	<u> </u>
		<u>renovated 1970</u>	<u> </u>	<u> </u>

Main Library Sites Being Considered

<u>Main Sites</u>	<u>Address of Site</u>	<u>No. Sq.Ft.</u>	<u>Dimensions of Site Front x Side</u>	<u>Near What Location</u>
<u>For possible addition</u>	<u>site next to present main library</u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Public Library Data

<u>Agencies providing funds for annual operating budget</u>		<u>Last or Current Yr. Fiscal 1977</u>	<u>Needed for Future Plan</u>
1. Town		146,793	
2. State Aid		5,047	
3. Trust funds		4,275	
4.			
5.			
Total Budget		156,115	
Salary budget including employee benefit items		102,855	
Book budget		31,175	
Periodical subscription budget		1,500	
Binding budget		150	
Equipment budget		3,500	
Beginning professional librarian annual salary		approx \$10,000	
No. of staff members in full-time equivalents:			
Library school graduates (5th year)		4	
College graduates		6	
High School graduates		0	
Others		2	
New book titles added		4,471	
Duplicate book titles added		?	
Replacement titles added		?	
Total books discarded		4,139	
Total book collection growth		none	
Total books on open shelves		55,522	
Total books on closed shelves		none	
No. of books normally kept on reserve		varies	
No. of periodical (including gift) subscriptions		150	
No. of periodical titles bound regularly		1 or 2	
No. of periodical titles in microfilms		14	
No. of microfilm readers at Main Library		1	
Books lent to children from Main Library		56,606	
Books lent to adults from Main Library		96,026	
Total books lent during year by library system		176,767	
Percentage of books lent from branch libraries		13.5%	
Percentage of books lent from bookmobiles		none	
No. of reference questions answered by Main Library	Jan 77 - June 77 and branch	5,290	
No. of reference questions answered by branches		not avail.	
No. of reader seats for adults in Main Library		20-25	
No. of reader seats for children in Main Library		32	
No. of seats in Main Library meeting room		none	
No. of file drawers of pamphlets and archives		12	
No. of music listening seats in Main Library		none	
No. of phonograph records in Main Library		1,758	
No. of audio cassettes in Main Library		6 sets of lang. tapes	
No. of video cassettes in Main Library		none	

LIBRARY: Wayland Free Public Library

DATE: 10/3/77

Page 6.

Public Library Data (continued)

	<u>Last or Current Yr.</u>	<u>Needed for Future Plan</u>
No. of sound motion pictures (16 mm) in Main Library.....	<u>none</u>	<u> </u>
No. of framed fine art prints for lending	<u>77</u>	<u> </u>
No. of branch libraries outside of Main	<u>1</u>	<u> </u>
Average number of books in branch libraries	<u>3,000</u>	<u> </u>
No. of bookmobiles	<u>none</u>	<u> </u>
No. of talking books records	<u>none</u>	<u> </u>
No. of talking books audio cassettes	<u>none</u>	<u> </u>

U